



## THE ROYAL NEWFOUNDLAND REGIMENT ADVISORY COUNCIL

### REQUEST FOR PROPOSALS

#### *Gallipoli Monument Project*

- Invitation** The Royal Newfoundland Regiment Advisory Council (RNRAC), in partnership with the Government of Newfoundland and Labrador, is seeking proposals from qualified proponents with demonstrated ability to create a replica of a bronze caribou monument from 3D modelling data.
- The Client** The Royal Newfoundland Regiment Advisory Council supports the objectives of the Royal Newfoundland Regiment within the community and fosters general public awareness and commemoration of its history and heritage.
- The Council is a volunteer non-profit organization, consisting of current and retired members of the Regiment, and interested citizens of the community. Often referred to as the RAC, the Council has been a partner in Honour 100 commemorations with the Department of Tourism, Culture, Industry and Innovation since 2012.
- Background** In September 1915, the Newfoundland Regiment joined the British Middle East Force in Gallipoli, Turkey. Troops disembarked September 20 in a small northern harbour known as Kangaroo Beach located in Suvla Bay, on the Gallipoli Peninsula.
- In November, the Regiment was involved a skirmish that led to them acquiring control over a Turkish sniper post for which they later received their first gallantry awards. The Regiment later named the knoll Caribou Hill.
- One of Honour 100's key priorities is to complete the *Trail of the Caribou* with the installation of a sixth bronze caribou monument in Gallipoli to honour the Royal Newfoundland Regiment's role in the First World War. This monument will be similar to the five existing caribou monuments in France and Belgium.

<b>Deliverables</b>	The creation, delivery and installation of a bronze caribou monument replica using 3D modelling data provided by the client and contextual photographic images taken from the bronze caribou monument in Bowring Park, St. John's, Newfoundland and Labrador.
	<p>Specifications of the monument:</p> <ul style="list-style-type: none"> <li>• Weighs approximately 1,500 pounds</li> <li>• Measures approximately ten feet from the nose of the structure to the back end and approximately eight feet from the top of the structure to the bottom</li> <li>• Sits atop a concrete base, amidst a rocky outcrop, complete with landscaping.</li> </ul>
<b>Timing</b>	The proponent must be prepared to begin work on the project immediately upon award of contract. The monument will be delivered and installed at Hill Ten Cemetery on the Gallipoli Peninsula (Republic of Turkey) no later than September 1, 2020.
<b>Budget</b>	Project costs inclusive of professional fees, materials, travel, and all other costs and expenses associated with the creation, shipping and installation of the monument, shall not exceed <b>\$200,000 CAD</b> . The budget is meant to be all-inclusive, taking into consideration all expenses and fees relating to project management, travel, renderings/models, engineering, fabrication, installation, foundations and landscaping liability, and any other related costs.
<b>Requirement for RFP</b>	<p>Electronic proposals should include the following:</p> <ul style="list-style-type: none"> <li>• Proponents qualifications and experience</li> <li>• Understanding of requirements defined in the RFP</li> <li>• Proposed approach, including personnel, work plan and critical path, project costing, and any special and or other considerations</li> </ul>
<b>Deadline for Submissions</b>	Email proposals to: <a href="mailto:GallipoliMonument@gmail.com">GallipoliMonument@gmail.com</a> attention Selection Committee by midnight on <b>March 13, 2020</b> .
<b>Selection</b>	An evaluation committee will review the proposals. Proposals will be evaluated considering the factors listed below and which are listed in no particular order of significance:

- Total cost of the fabrication and installation;
- Narrative demonstrating an understanding of the project;
- Work plan and schedule of events;
- Qualifications and experience of proponent completing similar works on time and on budget;
- Professionals assigned to the project and resume's conformance with this RFP;
- Completeness of proposal – Have all details of construction and installation been considered?
- Experience – Does the proponent have experience completing similar works on time and within budget?

**Proposed Work Plan (45%)**

- Demonstrated understanding of project, timelines and challenges
- Comprehensive plan for development and delivery

**Proponent Evaluation (30%)**

- Qualifications
- Experience in large-scale monument development
- Samples of work and references

**Project Costs (25%)**

The RNRAC reserves the right to select or reject any or all proposals submitted, to waive any formal proposal requirements, to investigate the qualifications and experience of any proponent, to reject any provisions in any proposal, to obtain new proposals, to negotiate the requested services and contract.

The RNRAC reserves the right to seek clarification and supplementary information from proponents after the proposal submission deadline. The RNRAC reserves the right to interview any or all proponents to obtain information about or clarification of their proposals, however, no changes by the proponent shall be permitted after the Request for Proposal closing date and time.

Any questions, uncertainties, discrepancies, errors, or omissions should be addressed, on or before 4:00 p.m. March 10, 2020 in writing via [GallipoliMonument@gmail.com](mailto:GallipoliMonument@gmail.com). Questions submitted after this date shall not be answered. Verbal information or representations shall not be binding upon the RNRAC.

**Notes**

Copyright of the bronze caribou monument design is the property of the Government of Newfoundland and Labrador.

3D images of the caribou and photos of the Hill Ten Cemetery site will be made available upon request.